

August 14, 2018

**Monadnock Regional School District (MRSD)
School Board Meeting Minutes
August 14, 2018 (corrected 9.4.18)
Monadnock Regional MS/HS, Swanzey, NH**

Members Present: Winston Wright, Kristen Noonan, Neil Moriarty, Nicholas Mosher, Cheryl McDaniel-Thomas, Rob Colbert, Brian Bohannon, Lisa Steadman, Karen Buono and Betty Tatro. **Absent:** Eric Stanley, Karen Wheeler and Scott Peters.

Administration present: L. Witte, Superintendent and J. Rathbun, Director of Curriculum and Assessment.

Also present: L. Aivaliotis, Recording Secretary.

“We collaborate not just to teach, but also to engage and educate every student in our district in an environment that is challenging, caring and safe, while fostering life-long learning.

1. Call to Order: L. Steadman called the meeting to order at 7:00 PM.

2. Public Comments: There were no public comments.

3. MATTERS THAT REQUIRE BOARD ACTION:

1. Policies for 2nd read and approval:

1. BEDB-Agenda Preparation and Dissemination: MOTION: K. Noonan **MOVED** on behalf of the Policy Committee to approve Policy BEDB-Agenda Preparation and Dissemination as presented. **SECOND:** W. Wright. **DISCUSSION: MOTION:** N. Moriarty **MOVED** to amend Policy BEDB in paragraph 1. **SECOND:** N. Mosher. **DISCUSSION: C. McDaniel-Thomas arrives.** N. Moriarty would like to change the seven calendar days to 6 calendar days and then agreed on the following: **“Items to be placed on the agenda should be received by the Superintendent or Board Chairperson at 10:00 AM at least 6 calendar days prior to the meeting.” VOTE:** 9.001/1.121/0/2.878. **Amendment passes. MOTION:** N. Moriarty **MOVED** to amend and to change paragraph 4 back to the original. **SECOND:** N. Mosher. **DISCUSSION:** C. McDaniel-Thomas explained the Policy Committee is not adopting the NHSBA version without reviewing and making sure it fits with this District. The committee was concerned with the amount of items that could be put on the agenda. L. Steadman suggested the following and N. Moriarty and N. Mosher agreed on the friendly amendment: “Any staff member, student, or citizen of the District may suggest items of business. The inclusion of these items shall be at the discretion of the Board Chairperson unless submitted by petition.” **VOTE:** 9.001/1.121/0/2.878. **Amendment passes. N. Moriarty** would like the Policy Committee to look at the last paragraph in regards to having the agenda posted in 2 places. N. Moriarty believes it is a court ruling to post in 2 places. **VOTE on the amended Policy:** 9.001/1.121/0/2.878. **Motion passes.**

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2. BEDG-Minutes: MOTION: K. Noonan **MOVED** on behalf of the Policy Committee to accept Policy BEDG-Minutes as presented. **SECOND:** B. Tatro. **DISCUSSION:** C. McDaniel-Thomas explained this is in accordance with HB170. **VOTE:** 9.908/0/.214/2.878. **Motion passes.**

3. BEDG-R-Access to Minutes and Public Records: MOTION: K. Noonan **MOVED** on behalf of the Policy Committee to approve Policy BEDG-R Access to Minutes and Public Records as presented. **SECOND:** W. Wright. **DISCUSSION:** The Board discussed the policy. **VOTE:** 9.908/0/.214/2.878. **Motion passes.**

4. KBA, KBA-EL, KBA-R, KD (motion to retire): The Board will review the policies when they have a chance to receive them in their packets.

5. IMDA-Patriotic Exercises: MOTION: K. Noonan **MOVED** on behalf of the Policy Committee to accept Policy IMDA Patriotic Exercises as presented. **SECOND:** W. Wright. **DISCUSSION:** C. McDaniel-Thomas explained this is due to a RSA change. **K. Noonan would like to rescind her motion. She explained there is information on this motion being brought as a first read tonight. W. Wright agrees.**

2. Compensation for District Clerk: L. Witte explained the District Clerk was paid \$10.00 an hour and wanted a sense from the Board regarding the hourly pay before posting the position. R. Colbert suggested combining L. Sutton's position and the District clerk position. L. Witte said L. Sutton has too many responsibilities. L. Witte does not have a recommendation on the rate but said \$10.00 an hour is too low. **MOTION:** C. McDaniel-Thomas **MOVED** to pay between \$12.00 and \$15.00 an hour based on experience. **SECOND:** R. Colbert. **DISCUSSION:** L. Witte read the job requirements of the District Clerk and the fact there is \$5000.00 in the budget for this position. **VOTE:** 10.122/0/0/2.878. **Motion passes.**

3. CRC Charter: C. McDaniel-Thomas explained the committee changed one word on the CRC Charter and wanted the Board to take a look. **MOTION:** W. Wright **MOVED** to approve the CRC Charter as presented. **SECOND:** B. Tatro. **VOTE:** 10.122/0/0/2.878. **Motion passes.**

4. Extra-Curricular Charter: K. Noonan explained the Extra-Curriculum Charter was never approved the charter. **MOTION:** K. Noonan **MOVED** on behalf of the Extra-Curricular Committee to approve the Charter as presented. **SECOND:** R. Colbert. **VOTE:** 10.122/0/0/2.878. **Motion passes.**

5. Education Funding 101 Co-Hosting Opportunity with SAU29: L. Witte explained she is working with the SAU 29 Superintendent as well as other Superintendents to co-sponsor an Education Funding 101 presentation. Keene will host the presentation on Sept. 20, 2018 at 6:00 PM. **MOTION:** K. Noonan **MOVED** to support the Education Funding 101 presentation to be co-hosted with SAU 29 on Sept. 20, 2018. **SECOND:** R. Colbert. **VOTE:** 10.122/0/0/2.878. **Motion passes.**

6. MRSD Nutritional Services Meal Pricing: L. Witte presented the new meal prices provided by T. Walsh for the coming school year. **MOTION:** W. Wright **MOVED** to accept the new breakfast and lunch pricing as presented and provided by T. Walsh for the 2018-2019 school year. **SECOND:** C. McDaniel-Thomas. **VOTE:** 10.122/0/0/2.878. **Motion passes.** L. Witte explained they are finalizing the handbooks and will have the new pricing included. The increase in meals will also be on the student menu calendar.

4. MATTERS FOR INFORMATION & DISCUSSION:

1. Board Chair Report: L. Steadman hopes that everyone is having a good summer. When we return to the next meeting we will be welcoming a new school year.

2. Operations/Superintendent's Report:

1. Budget Timeline: L. Witte reminded the Board the Budget Timeline was in their packets. She reviewed the timeline. The Board supported the timeline as presented.

2. Organizational Chart Update: L. Witte reminded the Board the Organizational Chart Draft was in their packets. L. Witte explained in other Districts the Director of Facilities falls under the Business Administrator. J. Swanson said it is better having the Director of Facilities under her due to the amount of work they do together. L. Witte explained F. DeTurris is now under the Superintendent and focusing on safety. R. Colbert said he is disappointed about the Director of Facilities change but gets it. B. Bohannon would agree with R. Colbert. N. Mosher said it is L. Witte's shop to run. As a School Board Member he would like a direct channel from Facilities to the Superintendent. L. Witte explained N. Richardson shared the safety position but most of his time was in technology. F. DeTurris will take over the safety and work closer with the Superintendent to have better coverage. R. Colbert said he is extremely uneasy with that position gone. We need more than a part time position. L. Witte wants to take over more of the responsibilities. She explained the decline in incidents is due to climate and culture change as well as improvement in communications. In July we had a Joint Chiefs Meeting with representatives from the surrounding towns. We reviewed the emergency plan and the towns will take them back and work on them. The chiefs gave suggestions on how to be more prepared for situations. N. Mosher said he does share the concerns of R. Colbert but thanks L. Witte for what she is doing now. R. Colbert said safety demands more hours than you have man power. B. Tatro said safety is everyone's job system wide. L. Witte responded to a past drill concern. She explained she now receives the forms for drills. She will ask S. Peters to look at the policy on drills. She explained how often they should happen and what happens if one does not go well. L. Witte will send a schedule of the emergency plan meetings in the individual towns in order for the Board Members to attend.

3. Audit Update: L. Witte reported the 2017 Audit has been completed and she hopes for a report soon. The results of the IRS payroll audit should be done any day and probably there will be some findings. J. Swanson will fill the Board in at the next meeting. The Federal Grants Audit done by the Dept. of Education will be conducted in November. This is a new process, not sure of the timeline. L. Witte does not know the reason for this but a lot of Districts are having this audit. L. Witte has reached out to find out the bases for the selection with no response.

4. Well Drilling Update: D. LaPointe explained the well is complete but we did not get the amount of water wanted. The final paper work will be sent to the State tomorrow. All warrant article items have been completed except for the ADA bathroom. D. LaPointe feels pretty good about the water well amount. He has not seen the soil testing report or the fire escape report. He will be traveling to Concord to discuss MTC for next year.

3. Educational Report:

1. STEAM Action Plan: J. Rathbun reported on what the schools have been doing regarding STEAM. He explained last summer the District worked with KSC to prepare action plans for each of the individual schools. Each school is at a different level. We cannot make one plan to fit all. Cutler, Emerson, Troy and MTC have been working together on STEAM. All schools have met their goals. They all started out strong, took a dip and then strong again. J. Rathbun explained each school, where they are and their plans for next year. MRMSHS has a team they have talked but with not much movement. The Farmbots are finally coming. He said we are not going to create a STEAM test that is not what STEAM is about. The assessment is getting more kids reading, doing better in math and are the students enjoying school more. The concept of STEAM is to make sure STEAM is used into real life learning. STEAM is preparing students for the real world not to increase test scores.

4. Other Matters for Discussion:

1. Policies for first read: The following policies were in the board packets for a first read: Policy EF-Food Service Management, Policy KLG-Relations with Police Authorities, Policy JJJ-Access to Public School Programs by Non-Public, Charter School and Home-Educated Pupils, Policy EBCA-Emergency Plans, Policy EH-Public Use of School Records, Policy JICFA-Hazing and Policy JLF-Reporting Child Abuse or Neglect.

L. Witte passed out the fundraiser and special events sheet to the Board.

The Superintendent's picnic is on August 24, 2018 and the Board is invited.

5. CONSENT AGENDA:

1. Approval of the Manifest: MOTION: B. Tatro **MOVED** to approve the Manifest for the 2017-2018 school year in amount of \$ 44,679.31. **SECOND:** N. Moriarty **VOTE:** 10.122/0/0/2.878. **Motion passes.**

2. Approval of the Manifest: MOTION: B. Tatro **MOVED** to approve the Manifest for the 2018-2019 school year in amount of \$ 572,926.20. **SECOND:** R. Colbert **VOTE:** 10.122/0/0/2.878. **Motion passes.**

3. Approval of the July 10, 2018 School Board Meeting Minutes: MOTION: B. Tatro **MOVED** to approve the July 10, 2018 School Board Meeting Minutes as presented. **SECOND:** K. Noonan. **VOTE:** 6.805/0/3.317/2.878. **Motion passes.**

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4. Approval of the July 10, 2018, 9:22 PM Non-Public Meeting Minutes: MOTION: B. Bohannon **MOVED** to approve the July 10, 2018, 9:22 PM Non-Public Meeting Minutes as presented. **SECOND:** B. Tatro. **DISCUSSION:** K. Noonan did not **SECOND** the motion. The Board will table the minutes until the next meeting.

5. Approval of the July 10, 2018, 10:09 PM Non-Public Meeting Minutes: MOTION: B. Tatro **MOVED** to approve the July 10, 2018, 10:09 PM Non-Public Meeting Minutes as presented. **SECOND:** K. Buono. **VOTE:** 6.805/0/3.317/2.878. . **Motion passes.**

6. SETTING NEXT MEETING'S AGENDA:

- 1. Policies**
- 2. Troy-structural-soil report**
- 3. Safety Operations Plan Meeting**

K. Noonan commented there were agenda items on the previous minutes that were not discussed yet.

7. PUBLIC COMMENTS: There are no public comments.

8. 8:57 PM Non-Public Session: MOTION: N. Mosher **MOVED** to enter into non-public session under RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. **SECOND:** B. Tatro **VOTE:** 10.122/0/0/2.878. **Motion passes.**

9. Adjournment: MOTION: K. Buono **MOVED** to adjourn the Board Meeting at 9:15 PM. **SECOND:** C. McDaniel-Thomas **VOTE:** 10.122/0/0/2.878. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
Recording secretary